

NEBPP Conference Call

June 13, 2017 Meeting Minutes

1. Roll Call:

- Ed Welch, Ben Foster, Jen Hawkins, John Hooks, Raj Ailaney, Seth Burgess, Darlene Lane, Tripp Shenton, Rod Thornton, Richard Van Allen, Gerald Oliveto, Asim Zaman, Sheila Ahmady

2. Approval of Previous Teleconference Minutes:

- Minutes from May 2017 approved

3. Working Group Report Outs:

- Ben Foster informed that this would be postponed to focus more on upcoming meeting agenda

4. Research:

- Ben inquired and Tripp Shenton informed he will be at SCOM to conduct a report out in regards to ongoing research
- John Hooks discussed up to six possible research needs to be proposed at SCOM. During SE conference there was four possible research needs which grew to six through the breakout sessions

5. Training:

- Ed informed that local agency training is continuing to be offered

6. Treasury:

- Budget as of June 13, 2017 was reported.

7. Volunteer Contributions (Last months):

- Ed mentioned 44 states have contributed to date, Ben to follow up with those that have yet to contribute. New invoices to be distributed in July

8. TSP2 Website Development:

- Improvements to the TSP2 website continue to be made, so go on and check the site out!
- Videos from the SE Conference have been posted

9. Local Agency Involvement:

- Gerald Oliveto informed that Rutgers was going to reach out to LTAP to see if more local agency involvement is a possibility

10. Upcoming Regional/National Meeting Development:

- John updated that flyers have been distributed for the 2018 National Conference. Requests for National industry members to participate in outdoor demos have also been sent out. 15 responses have been obtained, looking for approximated 32
- The 2017 Conference is scheduled for September 11-13, 2017 at the Hyatt in New Brunswick, N.J.
- Regional agenda is continuing to be developed. Additional items need to be discussed and will need to be finalized by September 1st for printing purposes

11. SCOM Report & Upcoming Related Meetings:

- SCOM's meeting is to occur July 29th through August 3rd, 2017. Ben and Seth have received approval and will be attending.

12. Other Business & List of Action items:

- Gerald to meet with the hotel this week and confirm there is enough space to handle required sessions and vendor space
- 2018 National Conference will be held April 9th thru 12th in Orlando, Florida.
- Gerald to confirm if any University students are able to attend the regional conference

Schedule Next Meeting & Adjourn:

- The next NEBPP Agenda Planning conference call is scheduled for 7/10/17 at 10:00am
- The next NEBPP Monthly conference call is scheduled for 7/11/17 at 10:00am
- Call Adjourned: 11:03am